

**RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 17, 2016**

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, November 17, 2016 at 7:00 p.m., in the Elementary Cafeteria.

Present were: J. D'Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, D. Potts, J. Lennon and R. Ehrich

Absent was: M. Holak and R. Russell

Mr. McElroy led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 8, 2016 and posted at the Riverside Town Hall.

CORRESPONDENCE

NJSBA – School Board Notes dated October 21, 2016

On the motion by Mr. Mongon, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE- Aye: J. D'Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

STUDENT GOVERNMENT

Jada Karp reported that homecoming results are in! The juniors won first place, the seniors won second, the sophomores third and the freshman took fourth place. Congratulations to the homecoming king Tyler Fernandes and queen Sierra Armstrong. The homecoming dance was successful with 320 students in attendance. The second Spirit Theme Day was held on October 28, 2016 and everyone dressed in pink for Breast Cancer Awareness month. Students are celebrating a month of kindness in the high school. Student council officers have hung homemade signs, banners and decorated bulletin boards and lockers with words of kindness. Teachers are asked to complete an act of kindness and share their experiences. NHS collected turkeys for families in need and is currently collecting new children's books at the kindergarten level for "Gift of Literacy" project they will host in December. NHS will read to the kindergarten and present each child with a book to promote literacy. If you would like to donate a book please contact Mrs. Hunter. Canned goods will be collected for the Knights of Columbus to help families this holiday season at the Thanksgiving Day game and the school through November 28, 2016.

GOOD NEWS

Mrs. Milch reported that the Burlington County Scholastic League Freedom Division all stars were: Cross County First Team, Senior, Ray Davan, Freshman, Jadelynn Watson and Second Team, Senior, Kelly Starke. Boys' Soccer First Team, Senior, Axell Ardon and Second Team, Junior, Ariel Carreno. Field Hockey First Team, Seniors Kaitlyn Schneider, Brynn McCall, Tsagan Kutinow and Sophomore, Brianna Fritz, Second team, Junior, Katie Wallace. Girls' Soccer First Team, Sophomores, Hailey and Hannah Russell, Second Team, Senior, Sierra Armstrong. Football First Team, offensive, Senior, Kevin Rae; First Team defense, Seniors, Robert Brinson and Jordan Perry and Sophomore, Nassir Pettiford. Second Team, offensive, Senior Robert Brinson and Sophomore, Nassir Pettiford Second Team, defense, Senior, Chris Henderson.

STUDENTS OF THE MONTH

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:

Elementary- Victor Lima, 3rd grade; Camryn Derhofer, 4th grade; Daniel Pereira, 5th grade

Middle School- Riley Grinnan, 6th grade, Matthew Marinella, 7th grade; Sareyna Rossi, 8th grade.

High School- Megan Gonteski, 9th grade; Fatoumata Soumahoro, 10th grade(not present); Tayler Minuto, 11th grade; Michael Gil, 12th grade.

DISTRICT GOALS

Ms. Ehrich gave an update on the district goals:

Goal #1: In the 2016-17 school year the Board of Education will hire a part-time Curriculum Coordinator. She will facilitate updating our curriculum and through meaningful sustained professional development, assist teachers in applying and implementing the NJ Learning Standards within daily instruction.

The process of aligning our ELA and mathematics curriculum to the Curricular Frameworks and new Student Learning Standards by September 2017 has begun. Dr. Szymanski has developed a pre-work template which she and elementary teachers have been using as a means to document our instruction and learning resources. The pre-k through grade five Social Studies curricula has been updated and BOE approved. Dr. Szymanski is currently working with the middle school staff to update the 6-8 SS curriculum. On the professional development front teachers have attended workshops on balanced literacy (Delanco and Medford); visits are set up in Mt. Holly (K-2, 3-5 and 6-8 buildings) for ES and MS administration and select teachers to view Next Generation Science Standards and in the 8th grade an investigation into the STEM course being taught to advanced students. Other workshops focusing on identifying struggling readers, behavior management and writing have been attended. We are also taking advantage of collaborative PD opportunities with the Delanco School District. Dr. Szymanski is also participating in grade level and PLC meetings in all three schools. ES and MS administrators are attending the December BCCC meeting where they will observe a guided reading lesson with a feedback exercise which will be turn keyed to staff. This is an exercise focusing on the observation and what our principals will be looking for in a formal observation. In the coming months we will be assessing the middle school math program.

Goal #2: Through the middle school Climate committee we will seek to improve middle school attendance and tardy numbers. We will reduce both absences and tardiness by 5% over 2015-16 final numbers respectively. Absences: 2,769, goal <2,630 and Tardy: 2,245, goal < 2,132.

The school climate committee has been established and is meeting on a regular basis. The MS is holding their first annual turkey trot on Wednesday, Nov. 23. At the end of the event students with no absences or tardies in the first marking period will be entered into a drawing to win a 25.00 gift card. Tips and resources for parents have been placed on the MS website. Homerooms have been established based on first period class assignments in all but three classes in order to eliminate the transition period between homeroom and first period of the day. Parents are sent letters inviting them in for attendance conferencing beginning with the fourth unexcused absence. The middle school administration has attended court ordered mediation with five parents and their children to date.

Goal #3: By June 2017 the BOE will approve eight (8) updated job descriptions.

Two job descriptions have been approved. The job description for the new curriculum coordinator was created over the summer and was BOE approved. The Sports Night Association Treasurer job description has been updated and BOE approved. As a courtesy the REA has been consulted on all edits.

The meeting was opened to the public. No one spoke at this time.

APPROVAL OF MINUTES

On the motion by Mr. Mongon, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on October 13, 2016.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Mr. Mongon, seconded by Mr. McElroy, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (September 30, 2016), the Treasurer's Report (September 30, 2016), the Cafeteria Financial Report (September 30, 2016), the Student Activity Financial Report (September 30, 2016), Athletic Council (September 30, 2016) and the Budget Status Report (September 30, 2016), as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

APPROVAL OF BILLS

On the motion by Mr. D’Agostino, seconded by Mrs. Lobley, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of November, 2016 bills for the Board of Education and the Cafeteria as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-320-00	11-000-222-320-00	\$ 14.00
11-000-263-420-05	12-000-260-732-00	\$ 8,800.00
11-000-219-104-04	11-000-219-320-04	\$ 45,500.00

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the October, 2016 Fire Drill Report, submitted by Kurt Andress, Fire Marshal and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Post School Outcomes Survey

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves payment for the Post School Outcomes Survey to Elizabeth Karn in the amount of \$216.23 to be reimbursed by the New Jersey Department of Education.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Settlement Agreement

On the motion by Dr. Parker, seconded by Mrs. Lobley, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the K.B. o/b/o K.B. v. Riverside Township Board of Education Settlement Agreement and General Release OAL Docket No. EDS 11883-2016.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Audit Report

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby accepts and approves the 2015-16 Audit, as presented with no audit findings and therefore no corrective action plan.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Voided Checks

On the motion by Mr. Mongon, seconded by Mr. D’Agostino, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves voiding the attached list of checks from their respective accounts as a result of the Annual Audit.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

REA Contract

On the motion by Mrs. Lobley, seconded by Mr. Jenkins, and carried unanimously, Be It Resolved that Riverside Township Board of Education hereby approves the contract negotiated with and ratified by the Riverside Education Association for the contract years 2016-17 through 2018-19.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, and S. Parker
Nay: 0
Abstain: T. McElroy, J. Mongon and D. Potts
Carried

Mrs. Graf thanked the personnel committee, Ms. Ehrich, Mrs. Lennon and the REA team for their hard work on coming to a contract agreement.

PERSONNEL

Staff Development

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Substitutes

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following substitutes for the 2016-2017 school year, as listed.

- 1. Joan Tilsner, Custodian**
- 2. Carla Barrigas, RN**

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Practicum Teachers

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the placements of the following college students in practicum assignments as listed during the 2016-2017 school year.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates/Hours</u>
Brynn Deshield	Rutgers	Adrienne Brown – Special Ed	January 23-May 5, 2017 (45 hours)
Brynn Deshield	Rutgers	Jenna Buffetta – 4 th Grade	January 23-May 5, 2017 (30 hours)
Susan Mead	Rutgers	Regina Villecco – Special Ed	January 23-May 5, 2017 (45 hours)
Susan Mead	Rutgers	Patricia Rafter – 5 th Grade	January 23-May 5, 2017 (30 hours)
Kayla Smith	Rutgers	Jennifer Clyde – Special Ed	January 23-May 5, 2017 (45 hours)
Kayla Smith	Rutgers	Shane McLoughlin – 3 rd Grade	January 23-May 5, 2017 (30 hours)

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Family Leave/Unpaid Leave

On the motion by Mrs. Lobley, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request from **Mariam Ghoibrial** from February 2, 2017 through May 4, 2017 and an unpaid leave from May 5, 2017 through June 21, 2017.

VOTE- Aye: J. D'Agostino, D. Graf, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
 Nay: 0
 Carried

Leave of Absence

A motion was made by Mr. Mongon, seconded by Mr. McElroy, but did not carry to approve the request from **Mariam Ghobrial** for a one-year unpaid leave of absence from September 1, 2017 through June 30, 2017.

VOTE- Aye: 0
 Nay: D. Graf, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
 Abstain: J. D'Agostino
 Not Carried

Leave of Absence

A motion was made by Mr. Mongon, seconded by Dr. Parker, but did not carry to approve the request from **Alison Braun** for an unpaid leave of absence from February 1, 2017 through August 31, 2017.

VOTE- Aye: 0
 Nay: D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
 Abstain: J. D'Agostino
 Not Carried

Leave Request

On the motion by Mrs. Lobley, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence for the employee listed below for the period indicated.

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Eileen Grinnan	Preschool Aide	December 5-6, 2016

VOTE- Aye: J. D'Agostino, D. Graf, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
 Nay: 0
 Carried

School Clubs/Volunteer Advisors

On the motion by Mr. D'Agostino, seconded by Mrs. Lobley, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer Advisors and clubs for the 2016-17 school year.

1. Girls Power Lifting Club - **Jaclyn Leone**
2. Jazz Band – **Christopher Phillips**
3. Debate Club – **Alison Murray**
4. Relay for Life – **Jennifer Hunter**
5. Chess Club – **Scott Atkinson**
6. World Language Club – **Cherin Szul & Valerie Franz**
7. HEROIC Club – **Valerie Franz**

VOTE- Aye: J. D'Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
 Nay: 0
 Carried

Volunteers - Athletics

On the motion by Mr. D’Agostino, seconded by Mrs. Lobley, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2016-2017 school year.

<u>Name</u>	<u>Position</u>
Erin DiMiero	Girls Basketball
Gabrielle Gregory	Girls Basketball
William Kravitz	Girls Basketball
Brendon Griffin	Wrestling
Lynn Starke	MS/JV Girls Basketball

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, S. Parker, and D. Potts
Nay: 0
Abstain: J. Mongon
Carried

Rescission

On the motion by Mr. Mongon, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contract of **Christopher McManus** as Winter Weightlifting Coach for the 2016-2017 school year.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Winter Coaches

On the motion by Mr. Mongon, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coaches for the 2016-2017 school year at the contract salaries listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Boys Basketball Asst. Coach (freshman)	Christopher McManus	\$5,711
Boys Basketball MS Coach	Marc Ballantyne	\$4,314
Weightlifting Coach	Robert Van Sciver	\$1,333

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

POLICY

Second Reading

On the motion by Mr. D’Agostino, seconded by Mrs. Lobley, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the second reading of the attached list of new and revised policies and regulation as presented.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

First Reading

On the motion by Mr. D’Agostino, seconded by Mrs. Lobley, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the first reading of the attached new policy as presented.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

STUDENTS

Field Trips

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Home Instruction

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2016-17 school year.

<u>ID#</u>	<u>From</u>	<u>To</u>
171033	10/06/16	10/19/16
171033	10/20/16	01/14/17
181368	11/01/16	TBD

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Out of District Placement

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2016-17 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
300056	B.C.S.S.S.D. (Elementary Campus)	\$37,720.00
181371	Cinnaminson High School	TBD

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

HIB

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for November 2016 as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Fundraisers

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

Winter Sports Schedules

On the motion by Dr. Parker, seconded by Mr. Mongon, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the 2016-2017 Winter Sports schedules as presented.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, S. Parker, and D. Potts
Nay: 0
Carried

FACILITIES

Facility Use

On the motion by Mr. D’Agostino, seconded by Mrs. Lobley, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2016-2017 school year as attached.

VOTE- Aye: J. D’Agostino, D. Graf, P. Jenkins, A. Lobley, T. McElroy, J. Mongon, and S. Parker
Nay: D. Potts
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS – No Report

ATHLETICS – No Report

POLICY – No Report

CURRICULUM – No Report

SAFETY & SECURITY – No Report

STUDENT ACTIVITIES –No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE –

Acknowledgement of Visitors

Andrew Jacobs echoed the sentiments of Deborah Graf, thanking all regarding the successor agreement for the REA.

ADJOURNMENT

On the motion by Mr. D’Agostino, seconded by Mr. Mongon, and carried unanimously, the meeting was adjourned at 7:53p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary